



Memorandum

To All Lincoln-Way Central Music Parents:

The Lincoln-Way Central Music Department is holding its third annual ***Swing Knight Dinner Dance and Benefit*** to support **ALL** of the Lincoln-Way Central Music Department programs. Last years event was a great success and we hope this year can be even bigger and better. This years event is being held on Saturday March 13, 2010 at DeNolfo,s in Homer Glen. It will feature all aspects of our music programs: guitar and strings from the Lincoln-Way Central Guitar Studio and Orchestra; the Lincoln-Way Central Jazz Band I; and vocalists from our acclaimed Lincoln-Way Central Chorale.

The Swing Knight committee is looking for help from your family. They are requesting that each music family donate something to help raise money through the silent auction and raffle for the night.

Some suggestions for donation:

1. Gift Certificates – to grocery stores, local flower shops, restaurants
2. Themed Gift baskets – movie night, Dinner and a show, Wine and Cheese
Home business basket donations (Pampered Chef, Tastefully Simple etc.)
3. Hand made items
4. Sports tickets
5. Use of your vacation home
6. Golf packages

Get together with another family to make an even bigger donation for the silent auction or raffle.

DONATIONS ARE REQUESTED BY March 3, 2010

Donations are being collected by Linda Martin please contact her at 815-462-1872 for more information. Donations can also be dropped off at the Lincoln-Way Central Music Department Office between 7:30 AM-3:00 PM, Monday through Friday.

To arrange for pickup please contact Linda Martin, 815-462-1872 or Stacy Williams-Jackson, 815-462-2301.

Enclosed is a form to be attached to all donations

Have more questions? Please contact: Linda Martin 815-462-1872

Thank you for your consideration!

**Swing Knight 2010
DONATION FORM**

Thank you for your Donation and Support!

Lincoln-Way Central Music Department
Attn: Swing Knight Donations
1801 East Lincoln Highway
New Lenox, IL 60451
(p) 815-462-2301

Please return by March 3, 2010

All donations benefit the Lincoln-Way Central Music Department
(E-9992-4579-05) and are tax deductible

DONOR: _____

CONTACT PERSON/TITLE: _____

ADDRESS: _____
CITY: _____ STATE: _____ PHONE: _____
EMAIL: _____

DESCRIPTION OF DONATION:

RESTRICTIONS & ADDITIONAL INSTRUCTIONS:

VALUE: \$ _____ exchangeable? Yes ___ No ___ EXPIRATION _____
(All items donated must have a value specified)

Please complete the appropriate information below:

<p>ITEM</p> <p>Item delivered with sheet _____</p> <p>Item to be picked up _____</p> <p>Item to be sent/delivered on _____</p>	<p>CERTIFICATE</p> <p>Donor providing certificate _____</p> <p>Enclosed ___ Will send _____</p>
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DONORS SIGNATURE: _____ DATE: _____

SOLICITOR: _____ DATE: _____

FOR OFFICAL USE ONLY:

_____ RAFFLE ITEM _____ SILENT AUTION ITEM